



Grant Application Cover Sheet

Please check the appropriate funding request:

_____ New project request for funds

_____ Additional funds to continue and/or complete previously funded project

Group/Organization sponsoring this project: _____

Tax-exempt number for this organization: _____

Contact person from this organization: _____

If applicable, title or position of individual: _____

Mail address: _____

Email address: _____

Phone number: (H) _____ (C) _____ (W) _____

Other individuals actively participating in the execution of the project: _____

Name of Project: _____

Location of project: _____

Amount of grant funds being requested: _____

Other sources of funds for project: _____

Description of project: _____

Estimated beginning date of project: _____

Estimated completion date of project: _____

THE UPSTATE MASTER NATURALIST ASSOCIATION COMMUNITY GRANTS PROGRAM

Grant Application

Please check all UMNA values that apply to the proposed project.

- ☐ Engage citizen volunteers through science-based training and place-based experiential environmental education.
- ☐ Promote awareness of natural resources by teaching the geological, floral, and/or faunal components of ecosystems.
- ☐ Foster stewardship of natural systems by connecting ecology and the impacts of humans on the landscape.
- ☐ Encourage community service to protect, preserve, and/or restore biodiversity through volunteer opportunities.

Please give a thorough, but brief, answer to each of the following:

1. Describe the project for which you are requesting funds. Include in your description the following:
 - a. What is the purpose of this project? Why is this project needed?
 - b. Where is the project to be located?
 - c. Who/what benefits from this project?
 - d. How does this project support or promote the values of the Upstate Master Naturalist Association?
 - e. What specific outcomes indicate that the project has been a success?
2. Identify the stakeholders of the project. Include in your description the following, if applicable:
 - a. Who will be responsible for developing and executing this project? What is the project leader's role at the site?
 - b. Describe and explain the role of any additional community support that will be utilized, including volunteers, businesses and other organizations and explain the role of each.
 - c. How many adults will participate in the implementation of the project? How will they be involved?
 - d. If applicable, describe the number of students and/or classes involved in the project. Please include the grade level and time the students will be involved in the project.
3. What is the proposed timeline for implementing this project?
4. How will the project be sustained in the future? Include ongoing leadership, community partnerships, sources of funding, volunteer help, plan for maintenance, etc.

5. Describe the financial plan for this project. Please provide a **detailed** budget showing itemized costs, how the UMNA Grant funds will be used and the total being requested.
6. How will the UMNA be identified for its financial support of this project?
7. If your project is awarded UMNA funds, a presentation about the project will be made at a UMNA meeting. Also, a mid-cycle progress report and a final report concerning the project must be sent to the chair of the Community Grants Committee. Who will be responsible for presenting the project and submitting the reports with accompanying pictures?
8. In keeping with UMNA's relationship with Clemson University Cooperative Extension Service, provide a statement of compliance to welcome people of all ages, regardless of race, color, gender, religion, national origin, disability, political beliefs, sexual orientation or marital or family status.
9. In keeping with UMNA's status as a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code, provide a letter of compliance to refrain from disseminating propaganda, attempting to influence legislation or participating/intervening in any political campaign on behalf of any candidate for public office. A statement to that effect must accompany the application.
10. Provide a copy of the sponsoring organization's tax-exempt letter from the Internal Revenue Service.

Additional information, brochures, pictures, etc. which may document or further explain this project, may be submitted as supplements to this application.